Notre Dame School
Monthly Parent Volunteer Hour Report

Parent Volunteer Hour Requirements:
Notre Dame School requires that each family give 45 hours (single family, 30 hours) service to the school. Ten of these hours will be contributed to one of the two Major fundraisers during the year (Fall Festival and Spring Gala Auction). Each family will also be required to be represented and four (4) PTO meetings during the school year. **There will be no exceptions.**

Please complete this form at the end of each month and return to the NDS office by the 5th school day of the following month.

Family Last Name: _____ Phone Number: _____
Youngest Student's name: _____ Grade: _____
(Last, First)

Date	Activity Code	Description: required only for "**other**" activity code	Hours
Example:			
8/15/08	FF		5.0
8/31/08	UE	Uniform Exchange	1.5
9/10/08	RP4	=Room Parent grade 4	1.0

Activity Code	Activity Description
ACT	Athletic Collaborative Team
CDS	Cookie Dough Sales
FF	Fall Festival
FT#	Class Field Trip
Grants	Grant Writing
HR	Health Records
HA	Hospitality Assistance
HL	Hot Lunch
HH	Husky Hotline
IC#	Hot August Nights
LIB	Library
OH	Office Help
PTOBRD	PTO Board
PTO MTG	PTO Meeting
RP#	Room Parent
RT	Round Table Pizza Nights
SB	School Board (CSAC)
SS	Scrip Sales
SE	Sports Events
SGA	Spring Gala Auction
SOL	Solicitations Committee
TT	Telephone Tree
UE	Uniform Exchange
YD	Yard Duty
OTHER	Please provide a description.
#	Please provide a grade number

Month (MM/YY): _____ TOTAL HOURS: _____